

GLADSTONE SD 115

Counselor - Middle School (241)

JOB POSTING

Job Details

Posting ID **241**
Title **Counselor - Middle School**
Description Work Year: Regular Academic Year
 Supervised by: Principal
 Classification: Certified
 FTE: 1.00

Application Deadline: Open Until Filled
 Start Date: August 2018

Salary is based on experience as per the Licensed Salary Schedule, plus a comprehensive benefit package including district paid 6% PERS.

Job Goal:

To lead students toward the fulfillment of their potential for intellectual, physical, emotional and psychological growth and maturation. To assist teachers in carrying out their required responsibilities.

Minimum Qualifications:

- Holds a valid Oregon Counselor license/certificate.
- Possesses skills to communicate effectively with the school community.
- Possesses functional computer literacy. Knowledge of ESIS computer system and master scheduling preferred.
- Maintains satisfactory attendance as defined in District policy and regulations.

Essential Functions:

1. Provides individual, small group and/or classroom instruction which promotes safe, healthy, and positive choices for behavior.
2. Plan, design and deliver a comprehensive guidance and counseling program that meets the unique needs of students and the community.
3. Assists teachers and administration in establishing school programs and prevention activities which promote safe, healthy and positive choices for behavior including service learning and leadership opportunities.
4. Communicates frequently with instructional assistants, teachers, administrators, and parents/guardians.
5. Works cooperatively with classroom teachers and support staff to best meet the needs of all students.
6. Provides information and/or learning opportunities for parents/guardians which address issues pertinent to raising middle school age children.
7. Works cooperatively with administrator to determine the allocation of one's time and prioritization of duties.
8. Assists in the development of the master schedule
9. Maintains professional confidentiality concerning individual students.
10. Maintains professional competence through in-service education activities provided by the District and/or in self-selected professional growth activities.
11. Maintains a high level of professional integrity by adhering to the Teacher Standards and Practices requirements for an Ethical Educator as well as Board Policy and State Law.
12. Participates in various meeting (e.g. staff, team, SIT, TAT, IEP, parent conferences, in-service training, curriculum) for the purpose of receiving and/or providing information sharing expertise.

<i>Shift Type</i>	Full-Time	<i>Salary Range</i>	\$32,964.00
<i>Salary Code</i>	Per Year	<i>Job Category</i>	Secondary Certified
<i>External Job Application</i>	Licensed Application - Final	<i>Internal Job Application</i>	Licensed Application - Final
<i>Location</i>	Kraxberger Middle School	<i>Posting Status</i>	Active

Minimum Qualifications
Screening

Job Application Timeframes

Internal Start Date **05/15/2018**

General Start Date **05/15/2018**

Internal End Date

General End Date

Job Pools

<i>Pool Name</i>	<i>Quantity</i>	<i>Requisition ID</i>	<i>Requisition Title</i>
Default	1		

Alternate Job Contact

<i>Name</i>	Natalie Weninger	<i>Title</i>	Admin Assistant
<i>Location</i>	Gladstone School District Office	<i>Phone</i>	503.496.3935
<i>Email</i>	weningern@gladstone.k12.or.us		

References

<i>Automatically Send Reference Check</i>	Yes	<i>Reference Check Form</i>	Certified Survey
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