

To apply to this position, please go the North Clackamas School District job site, Applicant Tracking and apply to JobID# 3728:

<http://www.nclack.k12.or.us/hr/page/job-opportunities>

TOSA - Teacher on Special Assignment - Technology, (.5 FTE), Part-Time, Temporary, 2017-2018 School Year

Position Summary:

The employee serves as a teacher leader and specialist in technology applications and systems to support all content areas K-12. The employee facilitates professional development related to the school and district's instruction and curriculum goals aligned with demonstrated instructional/professional needs. As a leader and specialist, the employee works with, coaches, and supports other teachers and support staff in identifying, developing, and implementing curriculum, assessment and instructional strategies designed to improve student learning in specific areas. As a Teacher on Special Assignment (TOSA), the employee may work in a variety of elementary and/or secondary educational, individual or team teaching settings. The TOSA shares in the responsibility for student safety and appropriate collaboration and attention to each student's readiness to learn including needed guidance, discipline, and welfare.

Job Group: Licensed Wage Placement Table

Annual Salary Range (2017-2018): \$37,363 - \$74,022 (192-Day Contract). This salary range DOES NOT INCLUDE a 6% district contribution to PERS upon eligibility.

This salary range reflects 1.0 FTE. Actual salary is pro-rated based on FTE and start date. Initial placement based on education and experience.

This position qualifies for an Extended Responsibilities TOSA Stipend, Category CC (\$2,810 - \$3,863). Actual stipend is pro-rated based on position start date.

Retirement Plan Contribution:

North Clackamas School District (NCS D) is a Public Employee's Retirement System (PERS) employer. PERS allows employees to contribute 6% of their salary to their Individual Account Program (IAP). However, NCS D makes the 6% contribution to its employee's IAP account. This means no money is taken out of employee paychecks, but the employee is still receiving 6% of the salary contributed to his/her retirement IAP account. In addition, NCS D makes a contribution to the employee's PERS OPSRP Pension Plan.

Minimum Qualifications:

1. Incumbents must have successful experience in working with culturally diverse families and communities, or have otherwise demonstrated a commitment to strengthening

engagement of a diverse community and skill in communicating with a diverse population.

2. Successful completion of a teacher certification program at an accredited college or university, and valid state certification(s) and any required endorsement(s) in the specific content area(s).
3. Advanced knowledge and skill in teaching the assigned subject(s)/level(s).
4. Advanced skills in assessment and the use of data to inform and support intervention strategies targeted to the needs of individual students. Knowledge and skill in the application of specialized content area assessment instruments and strategies.
5. Demonstrated ability to function effectively as a teacher leader to include gaining the confidence and support of all members of the professional learning community.
6. Ability to effectively communicate with parents, students, and staff verbally and in writing.
7. Commitment to collaboration and teaming and effectiveness in working within a professional learning community.
8. Knowledge of child and adolescent development and ability to apply that knowledge to the selection and application of curriculum materials and instructional practices.
9. Knowledge and skill in the use and strategies necessary to meet the diverse needs of students.
10. Knowledge and skill in culturally responsive teaching and learning.
11. Skill and ability to utilize technology to facilitate instruction, assessment and learning.
12. Evidence of continuous professional learning and a commitment to participate in professional growth opportunities and self-reflection on professional practice.
13. Ability to attend one of the annual opportunities for an off site, five day, equity training (registration, lodging, mileage and food provided.)
14. Any position specific special qualifications indicated in the recruitment process.
15. Ability to work up to ten planned additional contract days, predominantly occurring in August.
16. Valid, OR Driver's license and ability to travel between school locations during the work day.

Desired Qualifications:

1. Bilingual skills.
2. Successful experience teaching in a diverse student environment.
3. Successful experience in a team teaching environment.
4. Successful experience in the grade level(s) and/or content area(s).

Major Duties and Responsibilities:

1. As a leader and specialist in instructional technology, the TOSA develops and facilitates professional learning opportunities for administrators, teachers, and support staff in curriculum, instruction and assessment strategies that promotes achievement for all students.

2. The TOSA collaborates with and coaches assigned classroom teachers in planning for specific student learning outcomes based on assessed needs of individual students and the use of data and information to determine each student's current knowledge and skill level, support student learning goals, and assess student progress. The assessment of student needs includes the use of district approved assessment tools and strategies in addition to the teachers own professional practice. The TOSA may, as needed, conduct classroom instruction either for direct learning by students or for demonstrating effective intervention and teaching practices for classroom teachers.
3. The TOSA works collaboratively in a professional learning community with other teachers, support staff, and others as appropriate, in addressing the needs of students, developing effective teaching and learning practices, and developing and implementing best practices.
4. The TOSA assists teachers in using research-based instructional and learning strategies and content specific, differentiated instruction in assisting teachers in planning, delivering, and assessing lessons and individual student success.
5. The TOSA develops, obtains, maintains and provides student data related to the specific content area(s). The teacher provides leadership in assessing the data on a school-wide basis to participate in and support the school improvement plan.
6. The TOSA integrates district approved and/or required technology into planning, learning, progress reporting, and required record-keeping activities.
7. The TOSA actively participates as an advisor, resource specialist, and facilitator in faculty, grade level, department, and/or professional learning community meetings.
8. The TOSA is constantly observant of the needs and challenges of students and promptly engages an administrator or appropriate educational staff associates when the teacher suspects or reasonably believes that a student is at risk or in danger due to such issues as bullying, sexual harassment/misconduct, depression or suicide ideation, or academic failure. The teacher serves as a positive role model for students and practices the behaviors that are expected of students.
9. The TOSA may assist in the supervision of students at school activities and events. The teacher remains vigilant of students throughout the school day and the school location, taking the initiative to engage students when students are acting inappropriately or in inappropriate locations for the time of day.
10. The TOSA will establish a professional growth plan and annually review the plan and progress with the administrator.
11. The TOSA participates in professional learning opportunities in support of District-wide mission, vision and goals. including participation in a weeklong, overnight, professional development for equity event within the first contract year of employment. Participation will be considered paid workdays. Time required beyond a scheduled eight hour work day will be compensated at the current curriculum rate or pre-approved compensatory time.

12. The TOSA regularly participates in or leads activities which extend beyond the standard contract day and are compensated in accordance with the TOSA extended responsibility schedule.

13. The TOSA will perform such other duties and responsibilities as are assigned.

PLEASE REFER TO THE JOB DESCRIPTION ON THE NORTH CLACKAMAS WEBSITE FOR MORE DETAILED INFORMATION.

**EQUAL OPPORTUNITY EMPLOYER/DRUG FREE WORKPLACE
North Clackamas School District policy provides veterans and disabled veterans with preferences as required by law.**