

**Office of the Superintendent**

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[www.jcsd.k12.or.us](http://www.jcsd.k12.or.us)

**Ken Parshall**  
*Superintendent*

**Martha Bewley**  
*Chief Financial Officer*

**Melinda Boyle**  
*Curriculum & Instruction Director*

**Barbara Garland**  
*Special Programs Director*

**Randy Bryant**  
*Human Resources & Operations Director*

**POSTED:** October 18, 2018  
**JOB TITLE:** JROTC Army Instructor (AI)  
**REPORTS TO:** Principal  
**LOCATION:** Madras High School  
**FLSA STATUS:** Certified

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## Army Instructor (AI)

**QUALIFICATIONS:**

1. Retired Non-Commissioned Officers or Chief Warrant Officers
2. Certified as an AI by Cadet Command
3. Meets Army standards, to include clearing of CNACI
4. Able to obtain an Oregon teaching license

**JOB GOALS:**

To support the development of student skills in citizenship, self-reliance, leadership, responsiveness to constituted authority, effective communications and physical fitness.

**PERFORMANCE RESPONSIBILITIES:**

The Army Instructor:

1. Assists in implementation of the JROTC program at Madras High School
2. Implements and supports the Master Training Schedule
3. Maintains cadet records
4. Is accountable for the maintenance and use of government issued equipment and materials.
5. Conducts Leadership Education Training I, II, III and IV
6. Implements cadet activities to include:
  7. Color guard
  8. Drill team
  9. Leadership camp
  10. Marksmanship team
  11. Adventure training
  12. Social functions
  13. Awards/honors program
  14. Public/community service
15. Assists the preparation of the program for biennial formal inspections
16. Plans lessons consistent with subject/course taught
17. Uses a classroom management system which is fair and consistent
18. Shows respect for students
19. Uses appropriate subject matter and materials
20. Adjusts teaching technique to meet individual needs

21. Informs all students of planned means of evaluation
22. Uses a variety of assessment techniques; e.g. observation, testing
23. Is flexible in working cooperatively with others
24. Provides students with appropriate instructional feedback
25. Adheres to and enforces building rules and procedures
26. Adheres to and enforces District Policy and Rules & Procedures
27. Adheres to State Law and Oregon Administrative Rules
28. Attends District and building meetings
29. Other responsibilities as assigned

**TERMS OF EMPLOYMENT:**

10-month employee; Salary and benefits to be according to the Junior R.O.T.C. Instructor's contract with the Board of Directors.

**EVALUATION:**

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation.

**APPLICATION PROCEDURE:** In order for your application to be complete, you must submit a completed online application, cover letter, resume and current letters of recommendation on "Recruit & Hire". Please see the website link below.

<http://jeffersonco.tedk12.com/hire>

**APPLICATION DEADLINE:** Open until filled

***Jefferson County School District is an Equal Opportunity Employer***

Equal employment opportunity and treatment shall be practiced by the Jefferson County School District 509-J. Regardless of race, color, national origin, religion, sex, age, sexual orientation, marital status, and disability if the Employee, with or without reasonable accommodation, is able to perform the essential functions of the position.