

HILLSBORO SD 1J

A0122 / Executive Director of Schools (OSP) / Office for School Performance (A0122)

JOB POSTING

Job Details

Title **A0122 / Executive Director of Schools (OSP) / Office for School Performance**
Posting ID **A0122**
Description **Executive Director of Schools (OSP) / Office for School Performance / Administration Center / Start Date: July 1, 2019**

All Applicants (Internal and External) Must Submit:

Talent Ed application, letter of interest, current resume, three current letters of reference, and copy of current administrative license.

General Duties:

This position will provide executive supervision of school level leadership in all elementary or secondary schools and programs. In addition, this person will support District level efforts to ensure the effective implementation and evaluation of the comprehensive K-12 instructional program.

Essential Requirements:

- Preferred Master's Degree in Education with administrative emphasis
- An Oregon TSPC license appropriate for the position
- A minimum of five years in a head administrative position such as building principal, or other administrative office position with supervisory authority
- Computer skills that allow access to materials stored therein
- Knowledge and experience in dealing with other cultures represented by the community
- Demonstrated excellence in written and oral communication skills
- Ability to work well in a team environment
- Knowledge of District policies and procedures
- Ability to effectively work and communicate with students, parents, and school personnel from diverse cultures or backgrounds in English, Spanish, or other languages related to the job
- Maintain integrity of confidential information relating to students, staff, or District patrons
- Ability to work harmoniously with others
- **Bilingual English/Spanish preferred** (bilingual is defined as fluency in reading, writing and speaking two languages as determined by District Screening tool)
- Effective principalship experience in improving student achievement
- Understanding of Title One and serving diverse communities

To view complete job description, please follow this link: [Executive Director of Schools-Office for School Performance](#)

Shift Type **Full Time**
Salary Range **\$123,913.32 - \$136,168.48 / Annual**
Location **OFFICE FOR SCHOOL PERFORMANCE**

Applications Accepted

Start Date **01/02/2019**
End Date **01/16/2019**