

Executive Administrator for High Schools & Option Programs

Organization:

Beaverton School District

Closing date:

January 7, 2018

The Beaverton School District is accepting applications for Executive Administrator for High School & Option Programs (1 position open).

Tentative Interviews Dates: Round 1 January 12, 2018, Round 2 January 22, 2018 and final January 23, 2018

If the District is unable to identify at least three qualified finalists from the applicant pool the position may be reposted.

For current openings click below

<https://www.beaverton.k12.or.us/depts/hr/applicants/Pages/Openings.aspx>

Applicants are asked to attach two letters of recommendation and unofficial transcripts to their applications. If unable to do so and are selected for an interview, they are required to bring them to the interview. Official transcripts are required at time of hire.

COMPENSATION: Benefit package includes family medical, dental, vision, life and disability insurance, retirement planning financial products, professional dues, tuition reimbursement and mileage and cell phone stipends. Annual salary: \$141,752 - \$147,659, (2017-2018 rates) depending on level, qualifications and experience. Twelve-month (255 days) work year, including 10 holidays.

APPLICATIONS QUESTIONS:

Email: connie_berg@beaverton.k12.or.us

Beaverton School District

Human Resources

Sue Robertson, Chief Human Resource Officer

16550 SW Merlo Rd

Beaverton, OR 97003